

## Patients Group Committee Meeting Notes 6 March 2019

**Present:** Tony Morris (Chairman), Liz Smith (Treasurer), Linda Isaac, Janet MacCulloch, Pam Morris, Steph Punt

**1. Apologies for absence** - Philip Pritchard, Amanda Oliver, Barbara Rogers.

**2. Matters arising from the meeting on 16 January 2019** – all actions completed.

**3. Social Prescriber** – Jo Fishwick was in attendance to tell the meeting about her role as a Social Prescriber and to answer questions. She is one of four covering the central area of the district and they are funded jointly by the NHS and Chichester District Council. Mental health and physical well-being can often be affected by social, economic and environmental factors that health professionals have no influence over. In those situations, Doctors and Nurses can refer patients to the Social Prescriber, who can help them access appropriate advice and support.

**4. Chichester Local Community Network meeting** – the Chairman reported on the recent Local Community Network meeting. Those at the LCN meeting were disappointed that things promised at the November meeting were still outstanding, including draft terms of reference for the group. As feedback from the Local Community Partnership Board was selective, members asked for copies of the Board meeting minutes to be circulated.

There was a report on the NHS Long Term Plan, which is intended to give people more control over their own health and care needs. GPs will collaborate more with community services and 'primary care networks', which will cover populations of 30-50,000. Working with others, including district and county councils, as integrated care systems they have to develop a plan for the next financial year by April and a five year plan by the autumn. The Chairman undertook to circulate any additional information from the LCN as and when it was received. **Action: Tony**

**5. Draft patient survey** – this was discussed in detail, with some amendments and additions being agreed.

**6. Financial update** – figures were unavailable. Liz reported that she had another £51 to add to the funds.

**7. Patient suggestions** – it had been suggested that there should be a '3 and out protocol for a rolling year whereby if patients miss or fail to cancel an appointment they are not allowed to book and they have to come in and sit and wait'. The committee had sympathy with the suggestion, but were advised that the practice is not permitted to do that.

### **8. Any other business**

- a. There was a discussion on Liz's suggestion of collecting vintage items for sale to a company called Vintage Cash Cow. A number of suggestions were made about promoting this and practical issues were discussed. Steph will discuss the implications for the practice with Amanda on her return. **Action: Steph**
- b. Pam raised concerns about the safety of the wiring under the booking in screen. Steph said that it would be addressed. **Action: Steph**

**9. Date of next meeting** – the next meeting will be held on Wednesday 15 May 2019 at 1.15 pm.